

**BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: December 20, 2006

Division: Engineering

Bulk Item: Yes ☐ No ☒

Department: _____

Staff Contact Person/Phone #: Elizabeth Wood/292-4525

AGENDA ITEM WORDING: Update on Big Coppitt Wastewater System project.

ITEM BACKGROUND: A meeting was held on November 29, 2006 to confirm Monroe County and FKAA staff recommendations to award the forcemain contract, estimated at \$2.5M, to Higgins for \$2.138M.

PREVIOUS RELEVANT BOCC ACTION: On September 6, 2005, Monroe County entered into an ILA that describes the responsibilities of Monroe County to achieve the 2010 mandate to sewer the Florida Keys. Under the ILA, the County Administrator shall review all procurement documents drafted by, or on behalf of, FKAA for wastewater treatment systems in the unincorporated county. This contract will be paid for from the \$5M advance paid to FKAA in FY06.

CONTRACT/AGREEMENT CHANGES:

STAFF RECOMMENDATIONS: Formal concurrence with Monroe County and FKAA staff recommendations.

TOTAL COST: \$2.138M **BUDGETED:** Yes ☒ No ☐

COST TO COUNTY: \$2.138M **SOURCE OF FUNDS:** FY06 FKAA Advance

REVENUE PRODUCING: Yes ☐ No ☐ **AMOUNT PER MONTH** _____ **Year** _____

APPROVED BY: County Atty _____ OMB/Purchasing _____ Risk Management _____

DOCUMENTATION: Included _____ Not Required ☒

DISPOSITION: _____ **AGENDA ITEM #** _____

Engineering Division MEMORANDUM



To: Dave Koppel, County Engineer

From: Elizabeth Wood, Sr. Administrator –
Sewer Projects

Date: 12/15/2006

Re: Update on Big Coppitt Wastewater Project

AGENDA ITEM WORDING: Update on Big Coppitt Wastewater System project.

ITEM BACKGROUND: The FKAA developed the bid documents and invitation to bid as provided in the Interlocal Agreement (ILA) dated September 6, 2005. The Monroe County Engineering Division participated in design review meetings and the pre-bid meeting. The engineering estimate for Contract 1 was \$2.5M. The bids were received by FKAA and summarized for review by the County Administrator. A meeting was held on November 29, 2006 to confirm FKAA and Monroe County staff recommendations to award the forcemain contract for \$2.138M to Higgins. This will be paid for from the \$5M advance to FKAA in FY06.

PREVIOUS RELEVANT BOCC ACTION: Section 2 of the September 6, 2005 ILA describes the responsibilities of the County. Under 2.03, "The County Administrator shall review all procurement documents drafted by, or on behalf of, FKAA for wastewater systems in unincorporated Monroe County. The County Administrator shall make suggestions for changes as he deems in the best interest of the general public."

Section 3 of the September 6, 2005 ILA describes the responsibilities of FKAA. Under 3.01 – 3.04, "The FKAA shall administer the procurement processes for the design and construction of wastewater systems in unincorporated Monroe County. The FKAA shall develop requests for proposals (RFP) and requests for qualifications (RFQ) for the procurement of wastewater systems in unincorporated Monroe County, consistent with the procurement policies of the FKAA and applicable State statute(s). FKAA shall submit the drafts of RFP/RFQ to the County Administrator for review and input, give due consideration to any suggestions for changes, and shall advertise RFP/RFQs. The FKAA shall accept the RFP/RFQ submissions. It is intended that contracts be awarded to the most responsive submitter, which shall not be required to be the lowest responsive bid, the most qualified responder, or other. The parties recognize that the lowest bid may not be the most effective bid. Accordingly, an evaluation committee which will comply with Sec. 286.01 1, F.S., may be established on an ad hoc basis for each procurement process. Should an evaluation committee be established, the Executive Director of the FKAA and the County Administrator shall each appoint two members. The FKAA shall give due consideration to recommendations of the committee, if any, and the County Administrator. The FKAA shall award the contract."

A cooperative work dynamic exists between County and FKAA staff and has not required the establishment of an evaluation committee.

CONTRACT/AGREEMENT CHANGES:

STAFF RECOMMENDATIONS: Formal concurrence with FKAA and Monroe County staff recommendations.
